

MINUTES OF THE  
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS  
ANNUAL ORGANIZATIONAL MEETING HELD ON JANUARY 3, 2005  
(Approved January 17, 2005)

The Board of Supervisors held their annual organizational meeting on Monday, January 3, 2005. Present for the meeting were supervisors David Leinbach, Robert Preston, W. Atlee Rinehart and Jay Doering. Also, in attendance were John A. Koury, Jr., Township Solicitor and Casey LaLonde, Township Manager and Brady Flaharty of ARRO Consulting, Inc. Mr. Leinbach called the meeting to order at 7:00 p.m. and the pledge of allegiance was recited.

**1. AFFIRMATION OF THE BOARD OF SUPERVISORS**

Mr. Leinbach noted Eugene Snyder has not accepted his seat as elected supervisor. Mr. Leinbach stated the Board of Supervisors has to interview interested candidates to fill the vacant Supervisor position for the 2005 term and the position will appear on the primary ballot. Mr. Leinbach suggested an ad be placed in The Pottstown Mercury and posted on the Township website. All resumes are due by January 17, 2005. If the Board does not make an appointment within the thirty days the Vacancy Board has fifteen days to make an appointment. If the Vacancy Board does not appoint a Supervisor then the courts step in.

Mr. Preston moved to authorize the advertising of the one-year Supervisor term and accept the resignation of Eugene Snyder. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to appoint Mr. Preston as Chairman. Mr. Doering seconded the motion. The motion carried unanimously.

Mr. Preston moved to appointed Mr. Rinehart as Vice Chairman. Mr. Doering seconded the motion. The motion carried unanimously.

**2. AFFIRM SUPERVISORS EMPLOYED BY THE TOWNSHIP**

Mr. Preston moved to affirm Mr. Rinehart's 'as needed' part-time township employee status being the only supervisor employed by the township. Mr. Doering seconded the motion. The motion carried. Mr. Rinehart abstained due to conflict of interest.

**3. APPOINTMENTS TO OFFICE**

Mr. Preston moved to appoint Mr. LaLonde to the position of Township Manager. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Preston moved to appoint Mr. Leinbach to the position of Township Secretary. Mr. Doering seconded the motion. The motion carried unanimously.

Mr. Preston moved to appoint Mr. Doering to the position of Township Treasurer. Mr. Rinehart seconded the motion. The motion carried unanimously.

**4. ESTABLISHED THE AMOUNT OF THE TREASURER'S BOND**

Mr. Preston moved to establish the amount of the Treasurer's Bond at \$500,000. Mr. Rinehart seconded the motion. The motion carried unanimously.

**5. OTHER APPOINTMENTS**

Mr. Preston moved to continue Mr. John A. Koury, Jr. to position of Township Solicitor. Mr. Doering seconded the motion. The motion carried unanimously.

Mr. Leinbach moved to approve the following appointments. Mr. Preston seconded the motion. The motion carried unanimously.

- Mr. Brady Flaharty of ARRO Consulting, Inc. as Township Engineer
- Mr. Christopher Paff of ARRO Consulting, Inc. as Code and Zoning Enforcement Officer
- Mr. Christopher Paff of ARRO Consulting, Inc. as Building Inspector
- Mr. Ray Kolb as Driveway Inspector
- Mr. Herman Lederer, Sr. to Vacancy Board Chairman
- Mr. Ronald Elliott to the Zoning Hearing Board
- Mrs. Mary Ann Keen to the Historical Commission
- Mr. Walter Woessner and Mr. Lance Parson to the Planning Commission
- Mrs. Sally Kolb to Emergency Management Coordinator

Mr. Leinbach moved to approve the following appointments. Mr. Rinehart seconded the motion. The motion carried unanimously.

- Mr. David Heim to Citizen-at-Large to the Federation of Northern Chester County Communities
- Mr. Preston to Voting Delegate to PSATS Annual Convention
- Mr. Doering to Pottstown Area Regional Council of Governments
- Mr. Leinbach to Pottstown Metropolitan Area Regional Planning Commission
- Mr. Rinehart and Mr. Doering to Police Liaison
- Mr. Preston and Mr. Leinbach to Road Department Liaison

- Mr. Leinbach and Mr. Preston to General Staff Liaison
- Mr. Rinehart and Mr. Doering to Fire Department

**6. SELECT DEPOSITORIES FOR THE TOWNSHIP'S FUNDS**

Mr. Preston moved to continue to have National Penn Bank as the depository for the township's funds. Mr. Rinehart seconded the motion. The motion carried unanimously.

**7. ESTABLISH REGULAR MONTHLY MEETING LOCATION, DATES AND TIMES**

Mr. Preston moved to establish the Board, Committee and Commission meeting dates, times and location as listed. Mr. Doering seconded the motion. The motion carried unanimously.

**8. DETERMINE HOLIDAYS FOR NON-UNIONIZED TOWNSHIP EMPLOYEES**

Mr. Preston moved to establish holidays for non-unionized township employees as presented and establishing Good Friday as a floating holiday. Mr. Rinehart seconded the motion. The motion carried unanimously.

**9. SET FEE SCHEDULE AND MILEAGE REIMBURSEMENT**

Mr. Preston moved to adopt the 2005 fee schedule as presented. Mr. Doering seconded the motion. The motion carried unanimously. Mr. Koury noted a resolution would need to be prepared for the fee schedule.

Mr. Leinbach requested the ordinance and the fee schedule in reference to alarm fees concur.

Mr. Preston moved to set the mileage reimbursement at the current IRS standard. Mr. Rinehart seconded the motion. The motion carried unanimously.

**10. PASS RESOLUTION ON EMS TERRITORIES FOR AMBULANCE SERVICES**

Mr. Leinbach moved to continue with current EMS territories for ambulance service. Mr. Preston seconded the motion. The motion carried unanimously.

**11. ADJOURNMENT**

Mr. Leinbach adjourned the annual organizational meeting at 7:15 p.m. and turned the meeting over to Mr. Preston to continue with the regular monthly meeting.

Respectfully submitted,

David K. Leinbach  
Township Secretary

MINUTES OF THE  
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS  
MEETING HELD ON JANUARY 3, 2005  
(Approved January 17, 2005)

The Board of Supervisors held their regular monthly meeting on Monday, January 3, 2005. Present for the meeting were supervisors David Leinbach, Robert Preston W. Atlee Rinehart and Jay Doering. Also, in attendance were John A. Koury, Jr., Township Solicitor and Casey LaLonde, Township Manager and Brady Flaharty of ARRO Consulting, Inc. Mr. Preston called the meeting to order at 7:15 p.m.

**1. MINUTES**

Minutes of December 20, 2004

Mr. Rinehart moved to accept the minutes of the December 20, 2004 workshop meeting as presented. Mr. Leinbach seconded the motion. The motion carried unanimously.

**2. PUBLIC COMMENTS**

Mrs. Gail Brown of 500 Sanatoga Road asked the requirements of Township Supervisor and the Board noted 1-year residency is required.

Ms. Sylvia Pollock of Earl Drive asked how soon the stormwater improvements would proceed. Mr. Leinbach noted the Board is going to wait for comment from the residents and the next step will be surveying which will require release statements from residents and then actual design work may begin. The Township Engineer is to draft a letter. Mr. Leinbach suggested the stormwater improvements be rolled into the sewers.

Mrs. Shelton of Buckwalter Road asked the status of her septic system being hooked into the Woodcrest development. Mr. Preston noted a tapping fee would be necessary and may go up to \$5,000.00. The Board noted sewer fees would be discussed at the January 17, 2005 workshop.

Ms. Missy King of Eleanor Drive asked if the Board of Auditors has to meet each year to address only one piece of business that is setting the salary for the Supervisor employed by the Township. The Board noted, by law, the only body that can set the salary is the Board of Auditors.

Ms. Tracy Nomonaker of Harley Road asked if Wells Road was going to be closed and traffic is to use the Parkeford light. Mr. Preston stated a traffic study is being prepared for the Parkerford/Route 724 interchange and one of the possibilities was closing down Wells Road and the other consideration is to get the T-intersection at the bridge straightened out and moved into the Parkerford area. Mr. Leinbach noted truck traffic would be probably be eliminated from Wells Road immediately. Ms. Nomomaker had concerns of the closing of Ellis Woods Road and the Board noted the delay in paving was weather related and construction of that portion of Ellis Woods is the responsibility of the developer.

### **3. SUBDIVISION AND LAND DEVELOPMENTS**

Project: Blossom Meadows II

Applicant: All County Partnership

Mr. Leinbach moved to authorize the Township Engineer to perform an inspection for Escrow Release No. 1 for Blossom Meadows II. Mr. Doering seconded the motion. The motion carried unanimously

Project: Ivywood Estates

Applicant: T.H. Properties

There was a brief discussion of the re-design of the Creekview pumping station in accordance with Township Engineer letter dated December 16, 2004. Mr. Leinbach moved to authorize the Township Engineer to include East Coventry Elementary School in the calculation for the pump station at a minimum of 100 gallons per minutes and then round up to the nearest 25 gallons thereafter. Mr. Preston seconded the motion. The motion carried unanimously.

Project: Daylor Subdivision

Applicant: Lane Daylor

Mr. Leinbach moved to grant waiver from Section 703.2 of the Subdivision and Land Development Ordinance to allow existing trees within the right-of-way along the Bishop Road frontage to remain. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Leinbach moved to grant waiver from Section 703.3 of the Subdivision and Land Development Ordinance to allow no streetlights to be installed. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Leinbach moved to grant waiver from Section 703.4 of the Subdivision and Land Development Ordinance to allow no street trees to be planted along the Bishop Road subdivision frontage. Mr. Doering seconded the motion. The motion carried unanimously.

Mr. Leinbach moved to modify waiver from Section 705.5 of the Subdivision and Land Development Ordinance to allow no roadway improvements along the Bishop Road subdivision frontage contingent upon a 2-foot widening of the road with a 2-foot shoulder and tapering be implemented at time of development of the lot. Mr. Doering seconded the motion. The motion carried unanimously.

Mr. Leinbach moved to grant waiver from Section 709 of the Subdivision and Land Development Ordinance to allow no curbing to be installed along the Bishop Road subdivision frontage. Mr. Doering seconded the motion. The motion carried unanimously.

Mr. Leinbach moved to grant waiver from Section 710.1 of the Subdivision and Land Development Ordinance to allow no sidewalks to be installed along the Bishop Road subdivision frontage. Mr. Doering seconded the motion. The motion carried unanimously.

### **4. OTHER BUSINESS**

Township Building Expansion

No payments requested.

## **5. DISCUSSION ITEMS**

### **6. ADDITIONAL ITEMS BROUGHT TO THE BOARD**

The Board requested the VPP Interim Status Report concerning the Zoning Ordinance be forwarded to Wayne Grafton.

Mr. Leinbach moved to approve the EDM Consulting memo dated December 21, 2004 concerning the East Cedarville Road/Earl Drive Sewer Extension. Mr. Rinehart seconded the motion. The motion carried unanimously.

There was a brief discussion regarding payment of engineering and legal fees. Mr. Leinbach noted the costs should be included in the escrow releases. Mr. Leinbach moved to authorize the Township Engineer and Township Solicitor to work on preparing procedures for proposed escrow release process. Mr. Preston seconded the motion. The motion carried unanimously.

Mr. Leinbach moved to approve payment of bills consisting of Pennsylvania American Water for \$21.67, Pennsylvania American Water for \$564.82, Murray Insurance for \$19,084.00, American Benefit Company for \$355.00, Owen J. Roberts School District for \$20.00, Oehlert Brothers for \$960.15 and Springford Business Association for \$26,651.23. Mr. Rinehart seconded the motion. The motion carried unanimously.

### **7. ADJOURNMENT**

The monthly meeting adjourned at 8:00 p.m.

Respectfully submitted,

David K. Leinbach  
Township Secretary